



ASSOCIATED STUDENTS

Associated Students & Academic Senate
Student At Large
Position Application

Committee(s) of Interest* _____

*Before completing this application, please make sure you read over the descriptions of each committee (listed on the reverse side) and verify that you are available for the meeting time(s) of the committee(s) you are applying for.

Date of Application: _____ Deadline: _____

Name _____ S.I.D. # _____

Local Address _____ City _____ State _____ Zip _____

Phone () _____ E-mail _____

Major _____ Minor _____

First Enrolled at SJSU (mo/yr) _____ Expected Graduation (mo/yr) _____

Please answer the following questions. Responses must be typed. Limited to one page. Attach to this application. Incomplete applications will not be considered.

- Why are you interested in a position on this committee, specifically?
-How do you feel your past experiences or skills would enhance your contributions to this committee?
-Please describe some of your ideas, goals or priorities that specifically relate to the goals and priorities of this particular committee.
-Please describe any organizations you hold membership and/or a leadership position in.
-What would you do to enhance the Associated Students experience at San Jose State University?

Statements of Understanding (please initial)

- I understand and meet the eligibility requirements of this appointment and shall report any discrepancies immediately to the A.S. President
I understand that as representative of Associated Students I will act on behalf of the San Jose State University students at all times
I understand I am responsible to uphold the expectations, rules and responsibilities of this desired position
I understand the time commitment for the above mentioned position for its respective committees and boards

Applicant's Signature _____

Associated Students Committees:

Meetings are on the 1st and 3rd Weds of each month

Lobby Corp, 3:00pm

(20 student at large positions) To make recommendations to the A.S. Board of Directors concerning the impact of pending legislation in the State Legislation, US Congress, and CSU system. To coordinate A.S. lobby efforts.

Rules Committee, 4:00pm

(4 student at large positions) Review A.S. Bylaws, Rules of Procedures, and Acts, and make the necessary recommendations to the A.S. Board of Directors on revisions or proper changes to University Government structure.

University Affairs, 3:00pm

(4 student at large positions) To coordinate student voice in bringing issues to the A.S. Board of Directors pending in the Academic Senate and CSU Board of Trustees. Review issues brought to the A.S. Board of Directors by students which do not fall under any other committee.

Finance Committee, 3:00pm

(4 student at large positions) To consider funding requests by student organizations, ensuring compliance with A.S. policy and within budgetary standing. To advise in the expenditure of A.S.

Programming Board, Date and time TBD

(6 student at large positions) To plan and schedule activities for the student body and coordinate with the A.S. Special Events department.

University Committees:

Policy Committees

Instruction and Student Affairs Committee

(1 grad position) Responsible for all matters relating to instruction and to student affairs, including recruitment, admission, retention, academic status, educational equity, rights and responsibilities. The Instruction and Student Affairs Committee may establish task forces in consultation with the Executive Committee of the Academic Senate to address specific matters that are beyond its ability or the ability of the Student Success Committee to address in a reasonable time period.

Operating Committees

Affirmative Action Committee

(2 student positions) Does not involve itself in the review of particular personnel decisions nor in operational administration, but periodically reviews the University's affirmative action program and progress; evaluates the effectiveness of the program, consults with members of the faculty and support staff, and recommends changes of policy or procedures as may thus appear to be necessary or desirable.

All University Teacher Education Committee

(2 student positions) Reviews teacher preparation programs for the SJSU subject matter areas and advises academic departments on matters affecting these programs (e.g., the approval process of the University and State of California).

Assessment Committee

(2 student positions) Serves as liaison between the Office of Curriculum and Assessment, the various departments and colleges, and the Academic Senate; seeks input from departments and colleges regarding assessment goals and recommends to the Curriculum and Research Committee plans for campus-wide assessment goals; recommends waiver of overlapping or duplicate campus requirements to the Program Planning Committee.

Extended Studies Committee

(2 student positions) Studies problems and recommends policies and procedures related to Extended Studies (ES) activities; advises regarding Continuing Education Reserve Funds; reviews and approves all certificate programs which consist solely of non-degree credit courses.

Graduate Studies and Research Committee

(2 grad student positions) Recommends policies and policy changes pertaining to graduate studies and research; reviews proposals for new graduate degree programs and new organized research units; conducts reviews of existing organized research units; reviews entries for outstanding thesis awards, formulates or considers and makes recommendations on policy for awarding honors to graduate students, selects students to represent SJSU at the CSU Student Research Competition, and reviews applications for the Pre-Doctoral Program, Forgivable Loan Program, and any similar program; establishes guidelines for format and style for master theses and projects; and Encourages and facilitates the development, administration, promotion, and recognition of research at SJSU.

Institutional Review Board – Human Subjects

(1 student position) Facilitates the responsible conduct of inquiry by reviewing all proposals for human subject research to be conducted under the direction of University personnel, including University students; ensures that, before data collection is begun, all appropriate measures have been taken to protect the safety, personal rights and dignity of all individuals and social groups involved as participants in the project.

International Programs and Students Committee

(2 student positions) Reviews and recommends policies and procedures on SJSU international programs and activities; studies matters related to international students and scholars, as well as faculty and student exchanges; promotes, and supports an international perspective throughout SJSU.

Program Planning Committee

(1 grad and 1 undergrad student position) Responsible for the implementation of the academic program planning process, as provided in the program planning policy and guidelines, and recommends to the Curriculum and Research Committee on proposed changes in the policy and guidelines and other matters relating to program planning and review

Student Evaluation Review Board

(2 student positions) In consultation with the appropriate disciplines, designs a minimum number of three-tier evaluation instruments to be used by all departments and colleges, and empirically tests these rating instruments before final adoption. Constructs appropriate norm groups and norms the rating instruments.

Student Fairness Committee

(7 student positions, 2 may be graduate students)

Hears complaints of violations of student rights in instructional and curricular matters, including grade appeals, and hears and seeks redress of non-instructional student grievances concerning individual members of the faculty, administration or staff, and when appropriate makes recommendations for redress.

Student Success Committee

(1 grad and 3 undergrad positions) Reviews and recommends changes to academic policies, practices and procedures, and their implementation as they relate to all aspects of student enrollment, retention, learning and success.

Undergraduate Studies Committee

(2 student positions) Reviews, coordinates, and assesses the undergraduate curriculum and its development; advises on policies relevant to undergraduate education; formulates or considers and makes recommendations on policy for awarding honors to undergraduate students; and reviews and makes recommendations on proposed departmental honors programs.

*Special Agency Assignments***Alcohol and Drug Abuse Prevention Committee**

(1 student position) Serves as an advisory group to the University President, to the University community, and to the Prevention Education Program (PEP).

Heritage, Preservation & Public History Committee

(1 grad and 1 undergrad student position) Serves to advise the Senate and the President and propose resolutions and policies as appropriate in (1) ways to appropriately maintain and publicize the University's history and heritage, and raise the University community's awareness of its traditions, (2) preserving historical buildings, sites, papers and other items, and (3) coordinating and fostering Public History projects in both the university and the surrounding community.

University Library Board

(1 grad and 1 undergrad student position) Authorized both to formulate and recommend policy related to the Library, and also to advise the Library Director on the implementation of University policies and generally on Library operations.

*Other Committees***Board of General Studies**

(2 student positions) Solicits course and curricular proposals designed to satisfy General Education requirements from all colleges and departments of the University, reviews, approves, and authorizes courses and curricular proposals for purposes of General Education; and evaluates the courses and curricula it has approved. In consultation with deans and chairs, provides for and approves "challenge" mechanisms for Basic Skills requirements. The Board shall consider petitions from programs for relief from the fifty-one semester hour General Education requirement. Petitions shall be approved whenever the total number of units required for purposes of formal accreditation of the program, plus the units required for General Education, exceed maximum number of units that can be required for the degree under Trustee regulations.

Traffic, Transit, and Parking Advisory Committee

(3 student positions) Serves to advise directly, the University Police Department and, indirectly (through the Vice President of Administration) the President and the President's staff, about policies, processes, and practices regarding parking, traffic and transit at SJSU.

Task Force to Investigate Open Access to Faculty and Student Publications

(1 grad student) The charge of this task force is to investigate to what extent San Jose State University should provide open access to the publications of its faculty and students through an institutional repository, and to make any appropriate policy recommendations. The task force shall communicate widely with the University Community, disseminate information about "open access", and consider pertinent suggestions from faculty, students, and other interested parties.

Task Force On Sustainability

(2 student positions) This Task Force will survey sustainability efforts at SJSU, survey other universities with regard to sustainability efforts, study sustainability issues related to SJSU, and make recommendations concerning sustainability at SJSU.