Associated Students Board of Director Position Available

Associated Students is now accepting applications for the position of Director of Faculty Affairs. Interviews will be held May 2-9, 2018. The deadline to apply is Friday, April 27th at 4:00 pm. Applications may be submitted via email to Christy.Riggins@sjsu.edu or hand-delivered to the AS Government office on the 2nd floor of the Student Union. When sending an e-mail, please write the position in the subject line for which you are applying. Please retain a copy of your application for your records.

MINIMUM QUALIFICATIONS

Applicants must fulfill all minimum qualifications as outlined in University Policy S05-4, Academic Qualifications for Student Office Holders, which include but are not limited to the following:

- Must be matriculated at SJSU
- Must be in good standing with SJSU
- Must not be on probation of any kind, e.g., academic, administrative, judicial, etc.
- Must maintain a cumulative on-campus (SJSU) grade point average (GPA) of at least 2.0
- Must obtain a GPA of at least 2.0 each semester while in office and the semester running for office
- Must maintain the minimum unit load (6 units for undergraduate students and 3 units for graduate students)
- Must have no more than 150 cumulative units throughout the term being served.

Failure to obtain the required GPA or maintain the minimum unit load by the end of the semester makes the student immediately ineligible to continue to hold office.

Applicants must also be available on the following dates and times in order to take office:

- Every Wednesday from 3pm – 6pm for the A.S. Board of Directors meetings and the A.S. University Affairs committee meetings.
- Serve one Monday afternoon a month as a Student Senator of the Academic Senate.
- To serve as a member of the Professional Standards committee of the Academic Senate.
- To serve as a member of the Faculty Diversity committee of the Academic Senate.
- To serve as a member of the Outstanding Professor Award Selection committee of the Academic Senate.
- Attend the Board’s Summer and Winter Retreats (June 1-4, 2018 & Winter dates TBD)
- Be available one weekend day each month for in-service training.
- Must meet one-on-one with the A.S. Vice President and Advisor each month at a prescheduled time.
- Commit three office hours per week in the A.S. Board of Directors office
- Additional responsibilities may apply.
POSITION DESCRIPTION

The A.S. Director of Faculty Affairs shall:

a. To serve as the Chair of the A.S. University Affairs committee.
b. To serve as a Student Senator on the Academic Senate.
c. To serve as a member of the Professional Standards committee of the Academic Senate.
d. To serve as a member of the Faculty Diversity committee of the Academic Senate.
e. To serve as a member of the Outstanding Professor Award Selection committee of the Academic Senate.
f. To provide a liaison report on the status and activities of the California Faculty Association (CFA).
g. To report on proposed changes in retention, tenure, promotion (RTP) and other policies pertaining to faculty affairs and professional standards to the Board of Directors.
h. To work in coordination with the Student Senators to submit proposals to the Board and the Academic Senate recommending changes in academic policies pertaining to faculty affairs.

BENEFITS

Serving on the Board of Directors of Associated Students, SJSU provides students with numerous benefits, which include:

- Having the opportunity to serve and create positive change for the campus
- Learning how to deal with real-world issues
- Obtaining transferable skills, especially in the area of leadership
- Gaining corporate, non-profit, and government experience
- Working with other talented students and staff
- Earning a $600 stipend per month
- Receiving an iPad for use during your term

If you have any further questions or concerns regarding this application please contact the A.S. Government Executive Assistant, Christy Riggins at (408) 924-6240. Thank you in advance for your interest in becoming a part of the Associated Students leadership. We look forward to reviewing your application.

Click this link to open the application: http://as.sjsu.edu/asdocs/OpenDoc.jsp?id=1009